

**Minutes of the Board of Library Trustees Meeting  
Monday, February 14, 2011**

**Present:**

David Hutchinson, Chair; Richard Curtis, Vice Chair; Jeffrey Doucette; Cherrie Dubois; Karyn Storti; Vicki Yablonsky; Ruth Urell Library, Director; Dorota Socha, Assistant Director.

Photo was taken of Trustees for Annual Report by D. Socha

Meeting called to order: 7:05 p.m.

January 10, 2011 Minutes approved unanimously J. Doucette/K. Storti

**Financial Report** (R. Urell)

- General Fund has been expended a little more than half of original appropriation;
- Capital Expenditures – Building Program encumbrance liquidated;
- LSTA Green Grant expenditures.

**Trustee Liaison's Reports**

**Foundation** (R. Curtis)

- No report.

**Friends** (C. Dubois)

- The House Tour will not be held this year – not enough homes volunteered to accommodate tour. Friends are planning another fundraiser to raise the funds that the House Tour provides to the library.

**Municipal Building Committee** (V. Yablonsky)

- The Municipal Building Committee presented their report to the Board of Selectmen. The Trustees thank Vicki for all the work.

**Budget FY12**

- Board of Selectmen voted unanimously in favor of the Town Manager's budget;
- Library review by Finance Committee (FINCOM) is March 9, 2011 at RMLD;
- State Aid: FY12 Municipal Appropriation Requirement (M.A.R.) current budget recommendation is \$1,251,170. Short \$27,640 to meet M.A.R.

**Discussion**

- Trustees acknowledged receipt of Town Manager's letter dated January 4, 2011. Trustees appreciate the dialogue (D. Hutchinson);
- V. Yablonsky noted a patron spoke out at Selectmen's meeting asking the Board not to cut anything that would risk accreditation of the library;
- R. Urell read letter from "Making Reading Better" which was included in Selectmen's budget packet asking the Board not to cut funding from library – R. Urell also noted patrons at library and around town talking about closing 13 Saturdays in June, July and August and express concern about the library not being accredited;

- If necessary, the Library will apply for M.A.R. waiver from Mass. Board of Library Commissioners (MBLC).

**State budget update:** R. Urell read MBLC Press Release dated Feb. 7, 2011. The Governor's budget reduces state funding to MBLC and level funds other accounts that were reduced over the last two years.

### **Building Program**

- Application for the grant was delivered January 27, 2011 – 30 other libraries applied – Woburn and Reading have both applied – news article comparing both projects appeared in last week's Reading Advocate/Middlesex East;
- Schematic Design will need Town Meeting approval (planned for 3 nights April 25, April 28 and May 2 2011)
- Next step – Advocacy. Friends, Foundation and Building Committee have volunteered to be involved in promoting Building Program designs to the public.
- D. Hutchinson asked for language required by state needed for Town Meeting motion from designers or project manager. V. Yablonsky suggested asking architects to make presentation at Town Meeting;
- Trustees would like to begin marketing process now. K. Storti suggested an idea for Trustees to come into library on Saturdays to promote the design and public awareness. R. Urell discussed hiring professional to develop presentation materials to help promote public awareness. R. Curtis will work on brochure. R. Urell will get schematic design on website.

### **Director's Report**

- Reading hosting MLA Legislative Breakfast on March 11, 2011 – Senator Clarke and Representatives Jones and Dwyer have committed;
- Rearranging and moving of library media will done on March 3rd;
- Friends "Plan B" Fundraiser" – Mini Golf – [www.libraryminigolf.com](http://www.libraryminigolf.com);
- Planning Library Staff Day at MLA conference in Danvers on Thursday, April 28 or Friday, April 29th
- R. Urell presented Building Program on RCTV "Ask the Manager" on Wednesday, January 19.

### **Trustee Items:**

- K. Storti commented on parking lot issues due to snow piles – customers unreasonably parking and blocking access to back parking row and exit. Staff have been instructed to call police to manage illegally parked cars.

### **Adjourn**

The motion to adjourn was made 8:40 p.m. (R. Curtis/J. Doucette)

Respectfully submitted,

Kathryn Melesciuc,  
Administrative Assistant,  
Reading Public Library