

## Fee Schedule

<b>Room Rental Fees</b>	Government Agencies	Reading Not-for-profit	Reading Individual
Community Room A/B (Max. capacity 120) Rental includes 50 chairs, 10 tables, podium w/ microphone*; access to projector and screen.	No Fee	\$20 / 3 hrs	\$40 / 3 hrs
Community Room A (60) Rental includes 30 chairs, 5 tables, 1 podium*; access to projector and screen.	No Fee	\$10 / 3 hrs	\$20 / 3 hrs
Community Room B (60) Rental includes 30 chairs, 5 tables.*	No Fee	\$10 / 3 hrs	\$20 / 3 hrs
Conference Room (25) Rental includes conference table and chairs; laptop/wireless access to screen.	No Fee	\$10 / 3 hrs	\$20 / 3 hrs
History Room (10) Rental includes conference table and chairs; laptop/wireless access to screen.	No Fee	\$10 / 3 hrs	\$20 / 3 hrs

\*Does not include set up of table and chairs.

<b>Additional Fees</b>	Government Agencies	Reading Non-profit	Reading Individual
Standard Custodial Monday-Friday 9am-8pm	\$38/hr (1 hr min)	\$38/hr (1 hr min)	\$38/hr (1 hr min)
Weekend, Holiday Custodial	\$50/hr (3hr min)	\$50/hr (3hr min)	\$50/hr (3hr min)
General Technology Assistance *	No Fee	\$30/hr (1 hr min.)	\$30/hr (1 hr. min)
DVD/Blue Ray	No Fee	\$25/3 hrs	\$25/3 hrs

Additional Microphone / Wireless Microphones	No Fee	\$25/3 hrs	\$25/3 hrs
Piano Fee **	No Fee	\$25/3 hrs	\$25/3 hrs
Additional Tables	No Fee	\$5 / table	\$5/ table
Additional Chairs	No Fee	\$1/ chair	\$1 / chair
Kitchen Access	No Fee	\$10 (3 hrs)	\$10 (3 hrs)

*\*Technology Assistance must be requested seven (7) days in advance and is **only** available during regular Library hours.*

*\*\*Piano use must be approved by Library Director.*

*Adopted 6/1998*

*Revisions Approved:*

*2/1/2019*

*2/11/2017*

*8/15/2016*

*5/18/2009*

*5/21/2007*

*5/15/2006*